



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

REGULAR MONTHLY BOARD MEETING
August 14, 2024

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Roseburg Urban Sanitary
 Authority
 1297 N.E. Grandview Drive
 Roseburg, OR 97470

August 14th, 2024
 RUSA Board Room
 4:00 p.m.

The Board meeting will be held in person and broadcast by Zoom® Meeting. The link to the meeting will be posted on Roseburg Urban Sanitary Authority’s website, rusa-or.org

AGENDA

REGULAR MONTHLY BOARD MEETING

Board of Directors

John Dunn, Chair

Rob Lieberman, Vice Chair

David Campos

Tom Dole

Kelsey Wood

1. **Call to Order – John Dunn, Board Chair**
2. **Roll Call**
3. **Audience Participation – In-Person / via Zoom**
4. **Consider Minutes**
 - a) July 10th, 2024, Board Meeting
5. **Intergovernmental Agreement with the City of Roseburg**
 - a) Sanitary Sewer Upgrades included in the City of Roseburg SE Stephens Water Main Replacement Project No. 23WA12 – RUSA Project No. 24003
6. **SDAO Best Practices Discount**
 - a) Board Training

7. General Managers Report

1. Ameresco – Energy Service Company a. Project Update	5. Storage Building Project 24005 Update
2. Deer Creek Siphon Improvements a. Project 23001 Update	6. Bisulfite Bldg. SCADA Improvements Project 24006 Update
3. Umpqua St Sewer Replacement Project a. Project 24001 Update	7. Office and Garage Reroofing Project Project 24007
4. Stephens St. Improvements a. Project 24003 Update	8. Manhole Rehabilitation Project a. Project 24009

9. **New Developments**
10. **Staff Report**
11. **Jacobs Plant Operations Report**
12. **Accounts Payable**
13. **Other Business**

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the Authority’s Finance Department, 1297 NE Grandview Dr., Roseburg, OR 97470 or by Phone 541-672-1551 at least 48 hours prior to the scheduled meeting time if you need an accommodation.



Roseburg Urban Sanitary Authority
1297 N.E. Grandview Drive
Roseburg, OR 97470

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF
ROSEBURG URBAN SANITARY AUTHORITY**

David Campos, called the regular monthly Board Meeting to order at 4:00 p.m. on July 10, 2024. The Board Meeting was held in-person and remotely broadcast by Zoom® Meeting.

ROLL CALL

Directors

Present: Board Chair John Dunn, David Campos, Tom Dole & Kelsey Wood

Absent: Board Vice-Chair Rob Lieberman

Others present: General Manager Jim Baird, Finance Director Christine Morris, Accounting Specialist Angie Allen, Engineering Technician III Ryon Kershner, Collections Superintendent Steve Lusch & Jacobs Project Manager Dan Prather.

Public present: Robin VanWinkle with Douglas ESD

Consideration of the June 12 Board Meeting Minutes

Tom Dole moved to approve the minutes for the June 12, 2024, Roseburg Urban Sanitary Authority monthly Board Meeting.
John Dunn seconded the motion.
The motion passed unanimously.

Recognition 2024 Best Place for Working Parents Designation

Robin VanWinkle, Early Learning Program Facilitator with the Douglas ESD, presented RUSA with the 2024 Best Place for Working Parents Designation for being a family friendly employer in Douglas County.

Roseburg Urban Sanitary Authority Local Contract Review Board

David Campos called to order the Roseburg Urban Sanitary Authority Local Contract Review Board.

WRF Vehicle and Equipment Storage Building

RUSA received three bids for the WRF Vehicle and Equipment Storage Building. The apparent low bidder turned out to be H3 General Contractors in the amount of \$771,444.

The project engineering firm, Rogers Engineering, and staff have reviewed the bids and found one bid to be unresponsive.

Staff recommended that the Board issue the notice of intent to award the WRF Vehicle and Equipment Storage Building Project to H3 General Contractors in the amount of \$771,444.

John Dunn made a motion for the intent to award the WRF Vehicle and Equipment Storage Building Project to H3 General Contractors in the amount of \$771,444.

Tom Dole seconded the motion.

The motion passed unanimously.

Stephens Street Improvements

The Stephens Street Improvements are a joint project with the City of Roseburg. RUSA received the bid results from the City of Roseburg just prior to the meeting. It was quickly looked at and the estimated cost to RUSA based on bid items is \$270,397.17. This number has decreased since the initial estimate of nearly \$750,000. The normal process would be for RUSA and the City enter into an Inter-Governmental Agreement (IGA) for the project. The process of how an IGA works was discussed.

Staff recommended that the Board approve entering into an IGA with the City of Roseburg for the Stephens Street Improvements with the understanding that Staff will fully review the estimated cost prior to signing the agreement.

Kelsey Wood made a motion to approve Staff entering into an IGA with the City of Roseburg for the Stephens Street Improvements.

Tom Dole seconded the motion.

The motion passed unanimously.

At this time David Campos reconvened the regular Board Meeting.

General Managers Report

Ameresco - Energy Service Company

RUSA has been noticed that the application for loan to the Department of Environmental Quality's Clean Water State Revolving Fund has been included in the Intended Use Plan 2025 Initial Edition. We are scheduled to meet with the DEQ to discuss adjusting the allocation to meet the current project estimates. In total we have been approved for 9 million in loan, this includes the Cogeneration project that we are not doing at this time.

RUSA has been notified by the Oregon Department of Energy that our applications for the Community Renewable Energy Grant Program have been reviewed and the applications have moved on to the competitive review stage. The award notification is scheduled for September 2, 2024.

RUSA has drafted an Energy Sustainability Plan for your review. Staff would request that the Board approve the plan.

Tom Dole moved to approve the Energy Sustainability Plan as presented.
Kelsey Wood seconded the motion.
The motion passes unanimously.

Deer Creek Siphon Improvements

The Contractor Black Pearl is gathering the required bonds and insurance. The pre-construction meeting is scheduled for Friday, July 12, 2024.

Umpqua Street Sewer Replacement

The contractor is producing submittals for review and approval. Work is scheduled to start July 22nd.

WRF Retaining Wall

Staff are constructing a retaining wall at the WRF to provide additional area for the Solar Array that is planned to be constructed in the summer of 2025. The staff have completed the construction of the wall that is approximately 145 feet long and 12.5 feet in height utilizing 104 super blocks. The remaining back filling to the new grade will be completed as soil spoils are available.

Storage Building

Bids were opened July 2nd and read aloud. The apparent low bidder was H3 General Contractors after review of the bids, and one was found to be unresponsive.

Bisulfite SCADA System

The contractor, Sims Electric, is working on submittals for approval. The SCADA panel has been approved for construction and has been ordered from Con-Vey.

RUSA Office and Garage Reroofing Project

The contractor, Roseburg Roofing and Supply Company, submitted Application for Payment, Pay Estimate #2. The application is in the amount of \$42,000. The requested pay estimate is \$39,900 which is \$42,000 for the work completed this period less \$2,100 in retainage.

The project Architect and staff have reviewed the application and agree that the amount of work completed exceed the requested amount.

We would recommend that the Board approve payment of Pay Estimate #2 in the amount of \$39,900.

Tom Dole moved to approve Pay Estimate #2 in the amount of \$39,900.

Kelsey Wood seconded the motion.

The motion passed unanimously.

Jacobs Plant Operations Report

Dan Prather advised that the treatment facility averaged 97% BOD removal and 96% Total Suspended Solids removal during June. The total Effluent flow was 85.61 million gallons all of which went to the NTS at Outfall 002.

Plant Staff continued Pretreatment Activities.

Accounts Payable

The Board reviewed the Accounts Payable Report and Addendum for the July 2024 Accounts Payable and there were no questions.

Kelsey Wood made a motion to approve the Accounts Payable Report and Addendum as presented.

Tom Dole seconded the motion.

The motion passed unanimously.

Other Business

There is river rock at the WRF solar site that is left from the old trickle filter that needs to be removed. Knife River has expressed interest in the rock including loading and hauling away. Staff recommends that the rock be sold at \$1 per yard, the previously approved price years ago, and the Board agreed that was a good price since Knife River would be loading and hauling the rock themselves.

The RUSA Summer Picnic was held on June 29, 2024. Kelsey Wood and Tom Dole attended as well as several RUSA staff and their families.

Feedback from the Rate Increase Mailing was discussed including the Editorial, Facebook comments, Newspaper article and direct from customers.

Heat related power outages were discussed, so far there has only been one Demand Response request to shut down the NTS for 2 hours, but otherwise all facilities were fully functional during the heat wave. All facilities are prepared for any outages that may occur with generators on-site and ready for use.

The meeting was adjourned at 5:07 p.m.

Attached Additional Items Presented

Accounts Payable Addendum
Picture of WRF Retaining Wall

Respectfully submitted,

Angie Allen

Angie Allen
Accounting Specialist

Addendum to July 10, 2024 Board Packet

Accounts Payable

Checks by Date - Detail by Check Date

User: christine
 Printed: 7/10/2024 3:01 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	CENTURY July 2024	CenturyLink Analog phone system for fax and fire alarm	07/10/2024	62.40
Total for this ACH Check for Vendor CENTURY:				62.40
ACH	METRO IN668076	Metro Presort Inc Yellow Postcard Rate Change letter	07/10/2024	4,874.66
Total for this ACH Check for Vendor METRO:				4,874.66
ACH	SAIF 100057327 100057327 100057327 FYE24 adj FYE24 adj FYE24 adj	SAIF Corporation Workers compensation insurance Workers compensation insurance Workers compensation insurance FYE 24 SAIF Reconciliation-Finance FYE 24 SAIF Reconciliation-Collection FYE 24 SAIF Reconciliation-Eng	07/10/2024	137.18 2,956.64 6,559.32 5.97 -615.60 -16.81
Total for this ACH Check for Vendor SAIF:				9,026.70
52205	WP June 2024	Avista Utilities Natural gas service	07/10/2024	36.85
Total for Check Number 52205:				36.85
52206	CH2M 107769CH019a 107769CH019b	CH2M Hill, Inc. Misc Engineering services - NTS PS improve co WRF-Bisulfite SCADA	07/10/2024	591.57 713.68
Total for Check Number 52206:				1,305.25
52207	Cintas 5214895171 9278002662	Cintas Corporation No. 3 First aid supply refill 2 Water Cooler	07/10/2024	7.16 90.00
Total for Check Number 52207:				97.16
52208	WATER INV21636 June 2024 Keady	City of Roseburg Bulk water permit and use Water Service - Keady Ct	07/10/2024	57.80 53.54
Total for Check Number 52208:				111.34
52209	D2000 24-3943	D2000 Safety Confined Space Rescue Training	07/10/2024	2,865.00
Total for Check Number 52209:				2,865.00
52210	DJC 745707338 745708667	Daily Journal of Commerce Inc Advertisement for bids for the Storage Bldg Advertisement for bids for the Storage Bldg - Ac	07/10/2024	191.18 278.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 52210:	469.48
52211	HRANSWER INV-104693	HR Answers, Inc. Human Resource Strategic Management	07/10/2024	90.00
			Total for Check Number 52211:	90.00
52212	Leeway 1100	Leeway Engineering Solutions, LLC Eng services-North Deer Cr Trunk Rehab	07/10/2024	979.50
			Total for Check Number 52212:	979.50
52213	PPL June 2024 Keady June 2024 NTS June 24 411LM June 24 425LM June 24 Admin June 24 Bourb June 24 BourbC June 24 gate June 24 High June 24 LV June 24 NBank June 24 Sbank June 24 Wilb1 June 24 Wilb2 June 24 WRF1 June 24 WRF2	Pacific Power Contract Min&Usage-Keady Ct PS Contract/Power Usage-NTS PS Usage-411 LM-Storage Bldg Power Usage-425 Long Meadow Power Usage-Admin Bldg Power Usage-310 Bourbon St PS Contract-310 Bourbon St PS Power Usage-140 LM-NTS Gate Power Usage-Highland PS Power Usage-Loma Vista PS Power Usage-North Bank PS Power Usage-South Bank PS Power Usage-Wilbur 1 PS Power Usage-Wilbur 2 PS Power Usage-WWTP 1 Power Usage-WWTP 2	07/10/2024	75.03 12,328.54 24.29 14.50 713.94 78.51 65.28 19.97 957.52 101.38 152.33 1,519.72 153.73 153.71 26,831.59 27.71
			Total for Check Number 52213:	43,217.75
52214	PLATT2 6Z94760	Platt Electric Supply Additional Parts-NTS Gate/camera	07/10/2024	33.31
			Total for Check Number 52214:	33.31
52215	RMC 1422489	Rogers Machinery Company, Inc. Air Compressor Cooler, Oil Filter Head Replace:	07/10/2024	4,452.91
			Total for Check Number 52215:	4,452.91
52216	SUNRISE INV0042651 INV0042671	Sunrise Enterprises, Inc Landscaping Service-June Janitorial Service-June	07/10/2024	230.00 595.00
			Total for Check Number 52216:	825.00
52217	TINT 2096	TintPro Window Tinting Office Window Tinting	07/10/2024	2,074.50
			Total for Check Number 52217:	2,074.50
52218	UNITED 235130120-001 235330411-001	UNITED RENTALS (NORTH AMERICA) Roller for Retaining wall project-WRF Roller for Retaining wall project-WRF	07/10/2024	4,194.00 4,989.65
			Total for Check Number 52218:	9,183.65
			Total for 7/10/2024:	79,705.46

Check No	Vendor No	Vendor Name	Check Date	Check Amount
	Invoice No	Description	Reference	

Report Total (17 checks):

79,705.46



GENERAL MANAGERS REPORT

Date: 8/8/24
To: Roseburg Urban Sanitary Authority, Board of Directors
From: James V. Baird, General Manager
Re: General Managers Informational Report to the Board

Ameresco - Energy Service Company

RUSA and Ameresco have been working with the Department of Environmental Quality on the approved projects for the Clean Water State Revolving Fund. We are asking that the Cogeneration project be dropped from the approved projects as the return on investment is not favorable. We have requested that the amount for project No. 78820B-24 (WRF Solar) be increased from \$1.5 million to \$4 Million. We are also requesting the floating solar at the NTS be removed from the current list of projects. We have resubmitted the NTS Floating Solar as a separate project for construction in 2026.

We have been notified by the Oregon Department of Energy that our applications for the Community Renewable Energy Grant Program have been reviewed and the applications have moved on to the competitive review stage. The award notification is scheduled for September 2, 2024.

Deer Creek Siphon Improvements Project No. 23001

The Contractor Black Pearl has submitted the required bonds and insurance. We have executed a contract with Black Pearl. The contractor is submitting the required submittals and is tentatively scheduled to begin work August 19th, 2024.

Umpqua Street Sewer Replacement Project, No. 24001

The Contractor, Northcore has started work. The work must be completed September 27th, 2024.

Stephens St. Improvements Project, No. 24003

The City of Roseburg has received bids for the SE Stephens Water Main Replacement Project. The low bidder was Cradar Enterprises and was awarded the project. The sanitary sewer improvements totaled \$270,397.17. Staff have reviewed the unit prices and total cost and agree with the City's calculations.

Storage Building Project No. 24005

The Contractor, H3, has started the work. The work must be completed December 31st, 2024. The Contractor has submitted payment request No. 1. The work completed this period is valued at \$25,660, with \$1,283 in retainage for a payment request of \$24,377. The project Engineer, Tom Rogers, and staff have reviewed the request and recommend that the Board approve payment request No. 1 in the amount of \$24,377.

Bisulfite SCADA System Project No. 24006

The contractor, Sims Electric, has started the work on this project. The work must be completed October 31st, 2024. The Contractor, Sims Electric, has submitted pay request No.1. The work completed this period is valued at \$76,500, with \$3,825 in retentions for a payment request of \$72,675. The project engineer, Alan Chang, and staff have reviewed the request and recommend that the Board approve payment request No. 1 in the amount of \$72,675.

Office and Garage Reroofing Project No. 24007

The contractor, Roseburg Roofing and Supply Company, submitted Application for payment request No. 3. The work completed this period is valued at \$6,554.50, with \$327.73 in retainage for a payment request of \$6,226.77.

The project Architect, Curt Wilson, and staff have reviewed the request and recommend that the Board approve payment request No. 3 in the amount of \$6,226.73.

Manhole Rehabilitation Project, No. 24009

RUSA has received a quotation for the rehabilitation of ten manholes as part of our annual manhole I&I reduction project. The total cost is \$49,902.60.

Staff will be evaluating increasing the funding for this ongoing project as we are seeing good results.

*558 S.E. Jackson St.
Roseburg, Oregon 97470
Ph: (541) 672-0315
Fax: (541) 672-1787
rogersf@rosenet.net*

July 30, 2024

Roseburg Urban Sanitary Authority
Attn: Jim Baird, Manager
1297 NE Grandview Dr.
Roseburg, OR 97470

RE: WRF Vehicle & Equipment Storage Building

Rogers Engineering has reviewed the Application for Payment from H3 General Contractors for July. The request includes insurance, bond, mobilization, and material costs.

The payment request of \$24,377 is recommended for processing.

Should you have questions or need additional information, please contact me at your convenience.



Tom Rogers, P.E.

APPLICATION AND CERTIFICATE FOR PAYMENT

CONSTRUCTION MANAGER
ADVISER EDITION

PAGE ONE OF 2.1

SUBMITTED TO: RUSA (Roseburg Urban Sanitary Authority)
1297 NE Grandview Drive
Roseburg, OR 97470

PROJECT: WRF Vehicle & Equipment Storage
Building

APPLICATION NO: 01
PERIOD TO: 7/31/24
PROJECT NO: 570
ARCH PROJ NO: 23-057
CONTRACT DATE:
APPLICATION DATE: 7/25/24
INVOICE NO: 01

Distribution To:
 OWNER
 ARCHITECT
 CONTRACTOR
 CONSTR. MNGR.
 ENGINEER

SUBMITTED FROM: H3 General Contractors LLC
241 NE Ivan Street
Roseburg, OR 97470

VIA CM: ENGINEER:

CONTRACT FOR: General Construction

ARCHITECT: Rogers Engineering

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheets are attached to substantiate this application.

ORIGINAL CONTRACT SUM..... \$ 771,444.00
NET CHANGE BY CHANGE ORDERS \$ _____
CONTRACT SUM TO DATE \$ 771,444.00
TOTAL COMPLETED AND STORED TO DATE \$ 25,660.00

RETAINAGE:

5 % OF COMPLETED WORK \$ 1,283.00
____ % OF STORED MATERIAL \$ 0.00

TOTAL RETAINAGE \$ 1,283.00
TOTAL EARNED LESS RETAINAGE \$ 24,377.00
LESS OWNER DIRECT PAYMENT BY PURCHASE ORDER \$ 0.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ _____
CURRENT PAYMENT DUE \$ 24,377.00
BALANCE TO FINISH INCLUDING RETAINAGE \$ 747,067.00

(See Attached Pages for Original Contract and Change Order Breakdown.)

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application For Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were payments have been received from Owner, and the current payment shown herein is now due.

CONTRACTOR: H3 General Contractors LLC

By: Tony Hansen
Tony Hansen

Date: July 25, 2024

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Construction Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied for. initial all figures on this application and on the Continuation Sheets that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____
~~ARCHITECT:~~ Rogers Engineering
ENGINEER:

By: Tom Rogers

Date: 7/30/24



Challenging today.
Reinventing tomorrow.

August 6, 2024

Attn: Ryon Kershner
RUSA

1297 NE Grandview
Roseburg OR 97470

Project name: Bisulfite SCADA Improvements

Subject: Sim's Electric - Pay Application #1

Dear Ryon

Jacobs has reviewed Pay Application #1 dated 7/25/2024. RUSA confirmed that the panel was fabricated and delivered and the concrete pad was poured. This matches the work claimed in the application. We recommend payment of the pay application

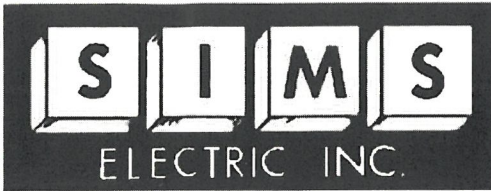
Regards,

Alan Chang

541.760.2752
alan.chang@jacobs.com

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Suite 300
Corvallis, OR 97330
United States

T +1.541.752.4271
www.jacobs.com



P.O. BOX 1245
 ROSEBURG, OREGON 97470
 (541) 673-5521 - FAX (541) 440-3733

CUSTOMER #: 76603
 INVOICE #: 10504
 INVOICE DATE: 07/25/24
 DUE DATE: 08/10/24

BILL TO:
 RUSA-BISULFITE SCADA
 1297 NE GRANDVIEW
 ROSEBURG, OR 97470

JOB: C24041
 RUSA Bisulfite Scada
 3854 W Goedeck
 Roseburg, OR 97471

CODE	DESCRIPTION	CURRENT CONTRACT	PREVIOUS BILLED	PREV %	% COMPL	CURRENT BILLING
00	Contract	125,000.00			61.2	76,500.00
TOTALS:		125,000.00			61.2	76,500.00
CC01	Add Fiber Box	850.00				
CHANGE ORDER TOTALS:		850.00				

SUBTOTAL: 76,500.00
LESS RETENTION: -3,825.00
NET DUE: 72,675.00

9/30/24

PAID 8-7-2024

Thank you for your business!

**RUSA BISULFITE SCADA
SCHEDULE OF VALUES**

GC: SIMS ELECTRIC
SUB:

APPLICATION NO. 1

PROJECT: RUSA BISULFITE

7/25/2024

Schedule of Values	A	B	THIS MONTH			TOTAL ALL MONTHS	
	Total Contract	Total	C	D	E	F	G
Description of Work	Schedule of Values Amounts	Previously Billed All Months	Current Month's Billing	Stored Materials	TOTAL CURRENT C+D	TOTAL Columns B+E	Percent Complete %
Concrete	2,000		2,000		2,000	2,000	100.0
Panel	76,725		72,500		72,500	72,500	94.5
Panel wiring	15,000				0	0	0.0
Building Wire	18,025				0	0	0.0
Fiber and Connections	11,250				0	0	0.0
P&P Bond	2,000		2,000		2,000	2,000	100.0
					0	0	#DIV/0!
					0	0	#DIV/0!
Contract Totals	125,000	0	76,500	0	76,500	76,500	61.2
Approved C.O.'s:							
#1 Fiber Box	850						
					0	0	
					0	0	
					0	0	
					0	0	
Sub Totals	850	0	0	0	0	0	
GRAND TOTALS	125,850	0	76,500	0	76,500	76,500	60.8
GROSS PAYMENT DUE THIS MONTH:					76500.00		

8/2/2024

Ryon Kershner
Supervising Engineering Technician III
Roseburg Urban Sanitary Authority
1297 NE Grandview Drive
Roseburg, OR 97470

Re: Office and Garage Reroof Project – Pay Application 3

Ryon,

The Contractor, Roseburg Roofing submitted the draft of Pay Application 3 on July 25, 2024. We meet on site with a representative of Roseburg Roofing on July 26, 2024 to discuss status of project submittals, and to review the progress of the work.

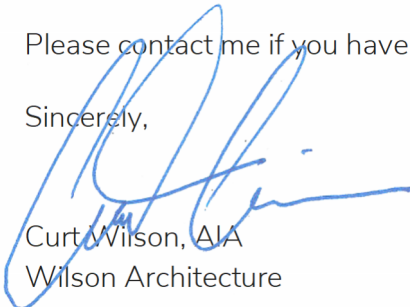
Review of Work

- Generally, the membrane work is complete on the all surfaces.
- Sheet metal cap flashing has been installed, however more work is necessary to complete
- The manufacturer's field inspection has been requested and should occur soon.
- The walk-off pads will be installed per the drawings after the manufacturer's inspection is complete.
- Other work to complete includes: Safety line connected to roof anchors, misc sheet metal and wood trim , and other punch list items.

The amount completed and stored to day, prior to adjustment for retainage of , \$196,754.50, is 95% of the contract amount of \$207,110. In my professional judgement, the actual percentage of the work performed exceeds the requested amount, therefore I recommend accepting this pay application and pay the amount of \$6,226.77. The amount remaining, including retainage is \$20,193.23, which is sufficient to complete the work. See attached for the revised Pay Application 3 submitted by Roseburg Roofing on 7/25/2024.

Please contact me if you have any questions.

Sincerely,



Curt Wilson, AIA
Wilson Architecture

Exhibit - H

Application For Progress Payment

General Contractor:
 Roseburg Roofing & Supply Co.
 P.O. Box 762
 Roseburg, OR 97470

PROJECT: RUSA - Office Building & Garage Re-roofing Project

APPLICATION NO.: 003
 SUBCONTRACT NO.: _____
 APPLICATION DATE: 07/25/2024
 PERIOD TO: 07/01/2024 - 07/31/2024
 PROJECT NO.: 23011

Subcontractor:

Contractor's Application For Payment

1. ORIGINAL CONTRACT SUM	\$207,110.00
2. NET CHANGES BY CHANGE ORDERS	_____
3. CONTRACT SUM TO DATE	\$207,110.00
4. TOTAL COMPLETED & STORED TO DATE	\$196,754.50
5. RETAINAGE:	
Total Retainage To Date	\$9,837.73
6. TOTAL EARNED LESS RETAINAGE	\$186,916.78
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$180,690.00
8. CURRENT PAYMENT DUE	\$6,226.77
9. BALANCE TO FINISH	\$20,193.23

The undersigned does hereby certify that the work performed and the materials supplied to date, covered by this Application for Payment represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereto) between the undersigned and S+B James Const. Mgmt. relating to the above referenced project.

CONDITIONAL RELEASE:

I certify that upon receipt and successful negotiation of payment of the amount of this request, the undersigned releases pro tanto any and all claim and rights of lien for labor, services, equipment, materials furnished through 07/31/2024 (date) on the above referenced project. I also certify the payments less applicable retention, have already made or will be made with monies received from this progress payment to (1) all my subcontractors (sub-subcontractors) and (2) for all materials and labor used in or in connection with the performance of this contract through the above date.

UNCONDITIONAL RELEASE FOR PRIOR PROGRESS PAYMENTS:

I also certify that payment less applicable retention, have been received for prior progress payments through 6/31/2024 (date) in the total amount of \$ 180,690.00 (enter zero if none), and applicable payment has been made to (1) all My subcontractors (sub-subcontractors and (2) for all material and labor used in or in connection with the performance of this contract. Furthermore, in consideration of the payments received, and upon receipt of the amount of this request, the undersigned does hereby waive, release and relinquish pro tanto all claim or right of lien which the undersigned may now have upon the premises above described except for claims or right of lien for contract and/or change order work performed to extent that payment is being retained or will subsequently become due.

SUBCONTRACTOR ACKNOWLEDGEMENT:

Authorized Signature: Mike Morris Date: 07/25/2024
 Title: Owner/President

Architects Acknowledgement

Signature: 18 [Signature] Curt Wilson, AIA
 Title: Principal | Architect Wilson Architecture Date: 8/2/2024

ROSEBURG URBAN SANITARY AUTHORITY

NEW DEVELOPMENTS AND PROJECTS

DEVELOPMENTS:

- Sunshine Road Apartments and sewer main extension – Now in Warranty period
- Hanna Heritage Plaza sewer main extension (Elmer's remodel and drive through coffee shop)
- Hanna Heritage Plaza Sewer Main Relocation
- Eddy Street Sewer Main Extension

PRELIMINARY DESIGN:

PROJECTS:

- Deer Creek sewer trunk line rehabilitation project - Now in Warranty
- Umpqua Street Sewer Rehabilitation project – Work Started 8-5-2024
- Bisulifite Scada Improvement project – Sims Electric Work under way
- Deer Creek Sewer Improvement- Awarded to Black Pearl- Working on Submittals
- WRF Storage Building-Awarded to H3 General Contractors. Work has started 8-5-2024
- SE Stephens Sewer Improvement-Joint Project with the City of Roseburg- Cradar is the low bidder.

ROSEBURG URBAN SANITARY AUTHORITY

July 2024 STAFF REPORTS

COLLECTION DEPARTMENT:

- Completed 33 work orders.
- Cleaned and CCTV 20,716 feet or 3.9 miles of mainline.
- Completed 27 manhole inspections.
- Cleaned wet well at the Back 9 and Keady Court lift stations.
- Installed inside drop to serve 5387 Stephens Street.
- Cleaned the Fairgrounds collection system.
- Cleaned, serviced and conducted drawdown tests on the Fairgrounds lift station.
- Completed 2 mainline spot repairs.
- Repaired 1 manhole frame and cover.
- Raised 1 manhole to grade.
- Completed annual fleet inspection for the 2019 Ford Transit.
- Completed monthly air release valve inspections and cleaning.
- Completed monthly trouble spot inspections.
- Completed monthly safety training.

ENGINEERING DEPARTMENT:

- Issued 17 permits and 13 completed inspections.
- Admin Building Roof Big Awarded to Roseburg Roofing Work is 95 percent complete.
- 181 Locates Utility locates were completed.
- North Core USA Low Bidder on Umpqua Street Project Start Date Work began August 5, 2024
- Bisulfite SCADA Bids has been awarded to Sims Electric- Installation has begun
- Deer Creek Siphon Project- Black Pearl Apparent Low Bidder -Submittals are being processed.

FINANCE DEPARTMENT:

- Vacancy Credits: 3 were processed for a total of \$350.00.
- Credit cards/Echecks/debit cards: 2548 transactions totaling \$180,108.84 or approximately 22.0% of monthly billing was collected.
- Automatic Payments: 2195 customer accounts are signed up. Received \$140,022.53 or approximately 17.1% of monthly billing.



TO: Jim Baird, General Manager-RUSA
FROM: Dan Prather, Project Manager-Jacobs
DATE: August 7, 2024
SUBJECT: July 2024 Monthly Report

OPERATIONAL ACTIVITIES

- All permit parameters were met this month.
- The treatment facility averaged 98% BOD removal and 97% Total Suspended Solids removal during the month with a requirement of no less than 85% removal for each.
- The facility's electrical consumption (based on meter readings) for July 2024, was 225,000 KWHRS with a total Effluent flow of 85.22 million gallons, all of which went to the NTS at Outfall 002. The July 2023 electrical consumption was 246,000 KWHRS with a total Effluent flow of 70.77 million gallons, all of which went to the NTS at Outfall 002.
- Roseburg Refrigeration serviced the HVAC systems at the NTS and the plant.

PRETREATMENT ACTIVITIES

- Mailed out 10 Pretreatment surveys to local businesses.

The following pretreatment inspections were completed in July:

- Fred Meyer: Their interceptor tank is at 20% in the final tank, no fog in the clean out.
- Little Cesar's Pizza: At the manhole behind the building, some FOG in the line.
- Java Run, Harvard Ave: At the clean out, very little FOG.
- Gathering Grounds: At the clean out, there was a small amount of FOG in the piping.
- Dairy Queen: Tank was 15% full using the sludge judge.

NATURAL TREATMENT SYSTEM (NTS)

- The NTS pumps were shut down for a power shaving event as requested, for 2 hours.
- An electrofusion repair was done on 2H.
- Alum injection at the outfall started this month.
- High zone irrigation was reduced to maintain pond level above a low-level cut-off.

MAINTENANCE ACTIVITIES

- Maintenance Team completed **765** Preventative Maintenance items for the month.
- Maintenance Team completed **16** Corrective Maintenance items for the month.

Call Outs for the Month

- Southbank Pump Failure
- Power Outages (Plant and Lift Stations)

Current Month Lift Station Flows

- **Total Approx.** Flow from all Lift Stations for the month - **40,192,838 Gallons.**
- **Average Approx.** Daily Flow from all Lift Stations per day - **1,296,543.2 Gallons.**

Current Month Repairs

- Odor control blower surging.
- Effluent wet well #2 mud valve.
- Chlorine contact chamber 1 & 2 mud valves.
- Annual lift station maintenance w/ RUSA.
- New guide rail @ Loma Vista LS for pump #2.
- Gravity Belt Thickener #1 rebuild is underway.
 - Rollers were removed and delivered to ConVey for assessment.
- Supports for Primary Clarifier #1 scraper arms.
- Upgraded bisulfite manifold plumbing.
- Ordered new chlorine mixer unit.

LABORATORY ACTIVITIES

- We are in our normal summer testing which requires: CBOD's three times a week, TSS three times a week, pH daily, Chlorine Residual Daily average, Ammonia three times week, E. Coli three times a week, Nitrate once a week, TKN once a week, and Total Phosphorus once a week.
- The Eureka probes are placed in SW1, SW5, and SW6, to continuously monitor pH, Temp., and D.O.
- Also included for the summer is Total Phosphorus (PO₄) for the NTS, which is sampled at SW1, SW5, and SW6 once a week and once a month at MW1.
- TKN and Nitrite-Nitrate are tested weekly for SW5.
- Ammonia is tested for at SW5 once a month.
- When discharging from the pond we sample daily for PO₄ at SW5.
- Number of Tests for permit: 138
- Eureka probes were calibrated and deployed at SW1, SW6, and SW5, on July 3rd and on July 18th Probes were pulled, downloaded, and recalibrated and redeployed.
- On July 10th lab water was sampled and sent out to NRC.
- Entered DMR-QA data on ERA E-Data for grading.

BIOSOLIDS

- Both liquid and dewatered biosolids were hauled to two different sites.

- The Peterbilt truck had a clutch adjustment by an outside shop.

UPCOMING ITEMS

- Aeration channel drain-down and gate valve inspection.

Enclosures:

Boiler/Flare Gas Usage graphs

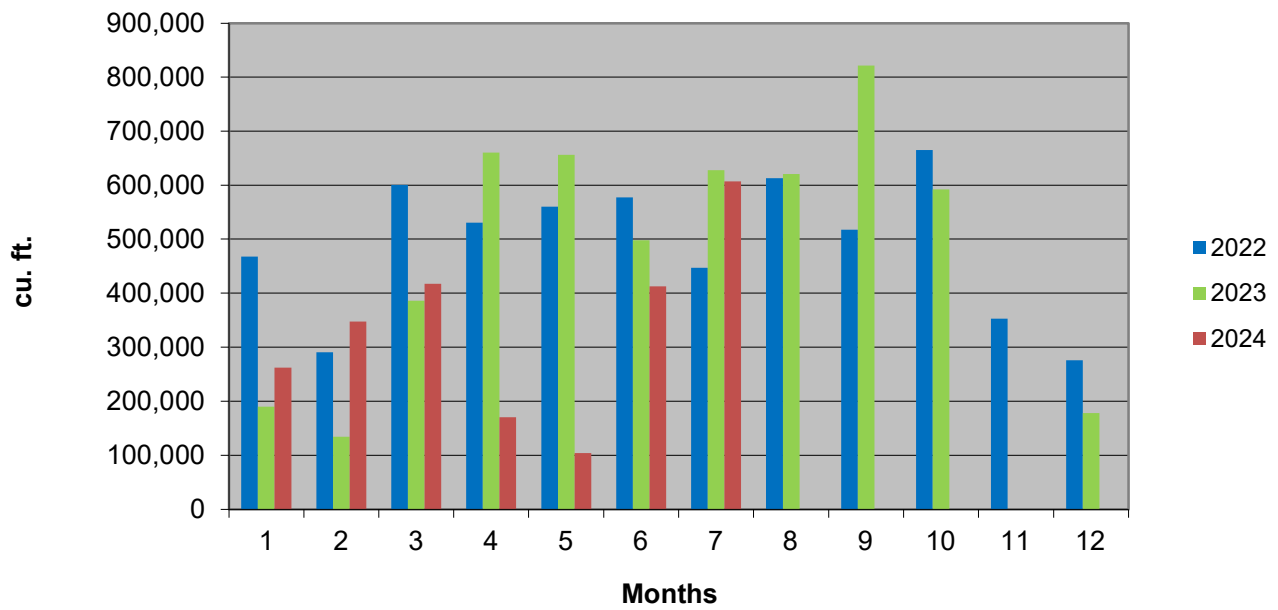
Influent TSS/BOD and Effluent Flow Graphs

12 Month Moving Avg.

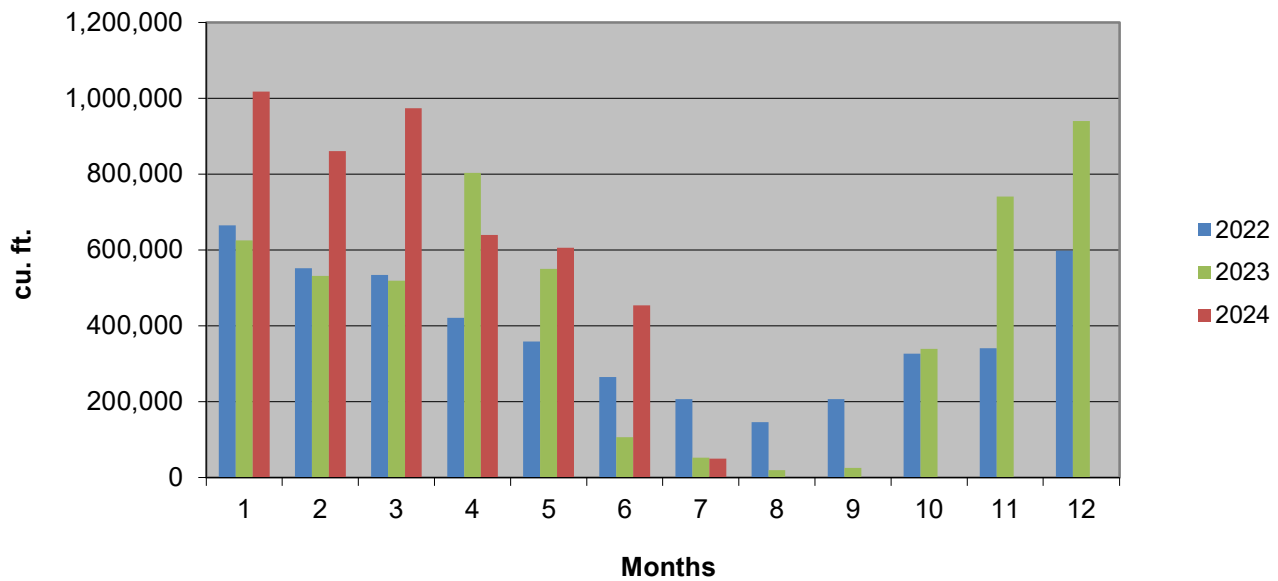
12 MONTH MOVING AVERAGES

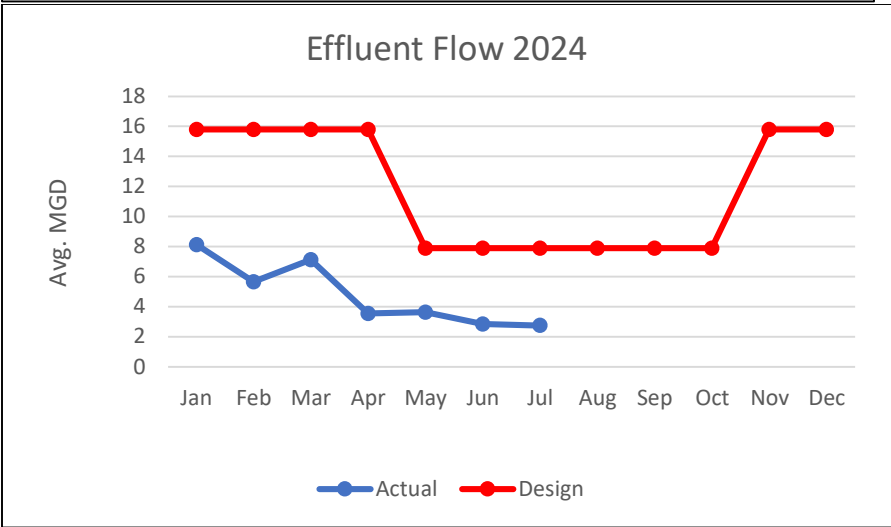
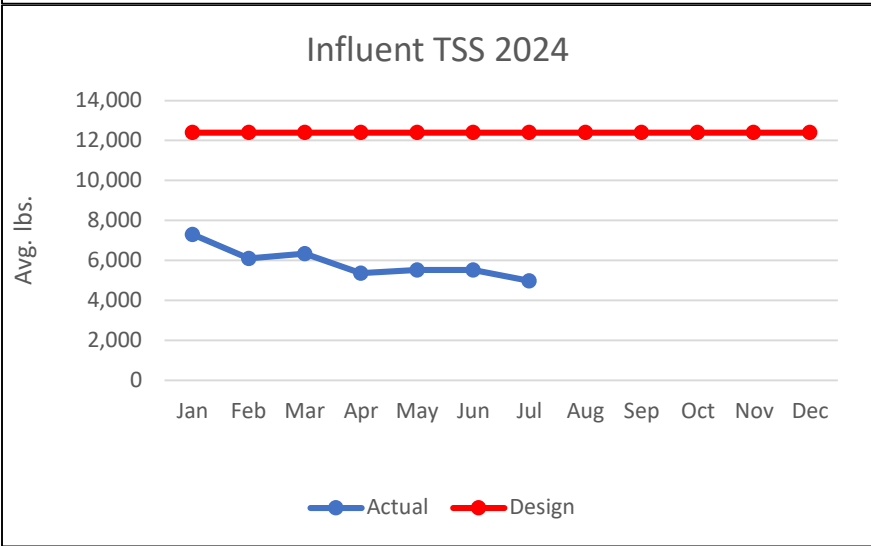
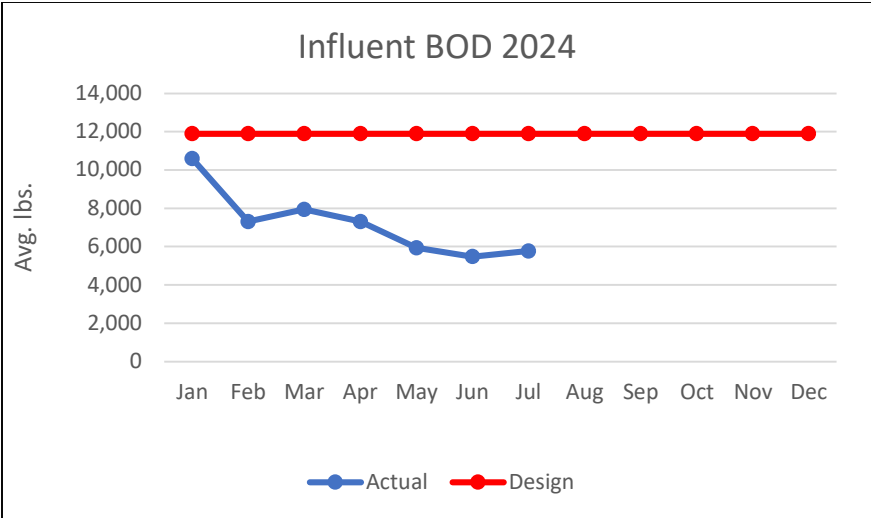
Month/Year	Plnt Inf Q Average MGD	Plnt Inf Average lbs/day CBOD/BOD	Plnt Inf Average lbs/day TSS
Jul-23	2.72	4482	4483
Aug-23	2.68	4424	4559
Sep-23	2.83	4381	4284
Oct-23	3.04	4844	4802
Nov-23	4.20	7212	5972
Dec-23	5.27	10666	7185
Jan-24	8.13	10601	7303
Feb-24	5.65	7311	6090
Mar-24	7.12	7950	6339
Apr-24	3.54	7320	5358
May-24	3.64	5940	5520
Jun-24	2.85	5488	5518
Jul-24	2.75	5770	4979
SUM	54.42	86389	72392
AVE	4.19	6645	5569
MAX	8.13	10666	7303
MIN	2.68	4381	4284

FLARE GAS USAGE 2022 - 2024



BOILER GAS USAGE 2022 - 2024





**CASH DISBURSEMENT RECAP
BOARD MEETING AUGUST 14, 2024**

Cash Disbursements Since the Last Board Meeting

<u>All Funds:</u>		
	Total of Prepaid Checks & ACH Transactions	144,988.82
	Total of Regular Checks & ACH Transactions	<u>457,573.61</u>
	Total Expenditures (not including Payroll)	<u>602,562.43</u>
<u>Payroll:</u>		
	Net Payroll - July 31, 2024	79,588.13
	All Checks & ACH Transactions since the Board Meeting of July 10, 2024	<u>682,150.56</u>

Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	02669	PERS Deposit	07/12/2024	
	June 24 PR	PR Batch 00001.06.2024 OPSRP-Not W/Held	PR Batch 00001.06.2024 OPS	12,213.54
	June 24 PR	PR Batch 00001.06.2024 PERS W/Held	PR Batch 00001.06.2024 PER	5,722.85
	June 24 PR	PR Batch 00001.06.2024 PERS - Not W/Held	PR Batch 00001.06.2024 PER	10,857.20
	June 24 PR	PR Batch 00001.06.2024 PERS Pick-Up	PR Batch 00001.06.2024 PER	1,005.30
	June24 Rounding	Rounding Adjustment-June		0.02
Total for this ACH Check for Vendor 02669:				29,798.91
Total for 7/12/2024:				29,798.91
52219	DCBUILD #20243058	Douglas County Building Dept Storage building Permits	07/23/2024	5,280.28
Total for Check Number 52219:				5,280.28
Total for 7/23/2024:				5,280.28
ACH	ASIFLEX	ASIFlex	07/31/2024	
	July 24 PR	PR Batch 00001.07.2024 Dependent Care FSA	PR Batch 00001.07.2024 Dep	416.00
	July 24 PR	PR Batch 00001.07.2024 Flexible Spending Acco	PR Batch 00001.07.2024 Flex	1,129.17
Total for this ACH Check for Vendor ASIFLEX:				1,545.17
ACH	DNB	Internal Revenue Service	07/31/2024	
	July 24 PR	PR Batch 00001.07.2024 Federal Income Tax	PR Batch 00001.07.2024 Fed	9,556.92
	July 24 PR	PR Batch 00001.07.2024 Medicare - Employee	PR Batch 00001.07.2024 Med	1,708.17
	July 24 PR	PR Batch 00001.07.2024 Medicare - Employer	PR Batch 00001.07.2024 Med	1,708.17
	July 24 PR	PR Batch 00001.07.2024 FICA - Employer	PR Batch 00001.07.2024 FIC.	7,303.98
	July 24 PR	PR Batch 00001.07.2024 FICA - Employee	PR Batch 00001.07.2024 FIC.	7,303.98
Total for this ACH Check for Vendor DNB:				27,581.22
ACH	OR-REV	Oregon Dept. of Revenue	07/31/2024	
	July 24 PR	PR Batch 00001.07.2024 Oregon W/Held	PR Batch 00001.07.2024 Ore	7,314.94
Total for this ACH Check for Vendor OR-REV:				7,314.94
ACH	PEBSCO	Nationwide Retirement Solutions	07/31/2024	
	July 24 PR	PR Batch 00001.07.2024 Nationwide-Deferred C	PR Batch 00001.07.2024 Nati	4,100.00
	July 24 PR	PR Batch 00001.07.2024 Roth Contribution	PR Batch 00001.07.2024 Rot	200.00
Total for this ACH Check for Vendor PEBSCO:				4,300.00
ACH	METRO IN668607	Metro Presort Inc July UB Billing statements	07/31/2024	3,418.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor METRO:				3,418.03
ACH	PBPP JULY 24	Pitney Bowes Purchase Power Postage refill	07/31/2024	150.00
Total for this ACH Check for Vendor PBPP:				150.00
52220	CIS INS July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR July 24 PR	CIS Trust PR Batch 00001.07.2024 Accident Insurance PR Batch 00001.07.2024 Identity Protection PR Batch 00001.07.2024 Life Insurance - er PR Batch 00001.07.2024 Voluntary Dependent L PR Batch 00001.07.2024 Medical Ins w/RX PR Batch 00001.07.2024 Trauma - Bronze PR Batch 00001.07.2024 CCIS Insurance AD&I PR Batch 00001.07.2024 CCIS Insurance Long- PR Batch 00001.07.2024 Trauma PR Batch 00001.07.2024 Short-Term Disability PR Batch 00001.07.2024 Dental & Vision PR Batch 00001.07.2024 Life Insurance - Spous PR Batch 00001.07.2024 Voluntary Life Insuran PR Batch 00001.07.2024 Hospital Indemnity PR Batch 00001.07.2024 Critical Illness Insuran	07/31/2024 PR Batch 00001.07.2024 Acc PR Batch 00001.07.2024 Iden PR Batch 00001.07.2024 Life PR Batch 00001.07.2024 Volu PR Batch 00001.07.2024 Med PR Batch 00001.07.2024 Trau PR Batch 00001.07.2024 CCI PR Batch 00001.07.2024 CCI PR Batch 00001.07.2024 Trau PR Batch 00001.07.2024 Sho PR Batch 00001.07.2024 Den PR Batch 00001.07.2024 Life PR Batch 00001.07.2024 Volu PR Batch 00001.07.2024 Hos PR Batch 00001.07.2024 Criti	159.19 99.70 108.32 34.58 29,127.86 10.00 17.56 174.47 95.00 42.58 2,590.04 222.62 434.75 129.00 115.50
Total for Check Number 52220:				33,361.17
52221	BOLI 23001 24005 24006	Prevailing Wage Rate Unit Public Works Fee-Dr Cr Siphon Imprvement Public Works Fee-Storage Building (Collection@ Public Works Fee-Bisulfate Scada improvements	07/31/2024	250.00 771.44 250.00
Total for Check Number 52221:				1,271.44
52222	SHRED-IT 8007773978	Stericycle, Inc. Shred services	07/31/2024	93.73
Total for Check Number 52222:				93.73
52223	VERIZON 9969028229	Verizon Wireless Monthly wireless phone service	07/31/2024	748.69
Total for Check Number 52223:				748.69
Total for 7/31/2024:				79,784.39
ACH	ASIFLEX A000325824geH4K	ASIFlex FSA Admin Fees-July	08/10/2024	37.50
Total for this ACH Check for Vendor ASIFLEX:				37.50
Total for 8/10/2024:				37.50
ACH	02669 July 24 PR July 24 PR July 24 PR July 24 PR July PERS	PERS Deposit PR Batch 00001.07.2024 PERS W/Held PR Batch 00001.07.2024 OPSRP-Not W/Held PR Batch 00001.07.2024 PERS - Not W/Held PR Batch 00001.07.2024 PERS Pick-Up July PERS Rounding Adjustment	08/12/2024 PR Batch 00001.07.2024 PER PR Batch 00001.07.2024 OPS PR Batch 00001.07.2024 PER PR Batch 00001.07.2024 PER	5,738.69 12,085.49 11,220.00 1,043.52 0.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor 02669:	30,087.74
			Total for 8/12/2024:	30,087.74
			Report Total (14 checks):	144,988.82

Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	METRO IN669703	Metro Presort Inc Print, cut, mail utility bills	08/14/2024	3,603.60
Total for this ACH Check for Vendor METRO:				3,603.60
ACH	PITNEY 1025829459	Pitney Bowes Inc. Ink cartridge for postage machine	08/14/2024	110.38
Total for this ACH Check for Vendor PITNEY:				110.38
ACH	Xpress INV-XPR014712	Xpress Bill Pay Monthly web/phone transaction fees for July 202	08/14/2024	3,083.44
Total for this ACH Check for Vendor Xpress:				3,083.44
52224	ADOBE 2831975842a 2831975842b 2831975842c	Adobe Inc. 1 Adobe Creative Cloud (Ryon) + 6 Acrobat Pro 4 Acrobat Pro DC Licenses 5 Acrobat Pro DC Licenses	08/14/2024	2,547.96 1,036.32 1,295.40
Total for Check Number 52224:				4,879.68
52225	WP July 2024	Avista Utilities Natural gas service	08/14/2024	31.32
Total for Check Number 52225:				31.32
52226	BANNERMC AA070224 AA070624 AA071824a AA071824b AB071124a AB071124b AB071124c CM072924 DF070324a DF070324b DF070324c DF071024 DF071624 DF071724 DF072424 DF072624 HW072724a HW072724b HW072724c HW072824 JB071624 JB071724	BANNER BANK Column - Ad for WRF Vehicle & Equip Storage Staples - Office supplies, paper towels Staples - Keyboard & Mouse - Angie Staples - Paper & kitchen supplies DIXON STEEL metal pipe for ballards BAGEL TREE for staff meeting DC FARMERS CO-OP - weedeater head for ech AICPA FYE 25 Membership - Christine Expedia - taxes for flight to Verkada Con. Expedia - flight to Verkada Conference Expedia - flight home from Verkada Conf Zoom - ElectronicMeeting software Lowe's - parts for NTS security Lowe's - parts for NTS security Home Depot - parts and tools for NTS G Lowe's - parts for NTS security Costco - Kitchen Supplies Costco - Flash Lights for Crew Costco - Batteries for Crew Amazon - Lobby Air Purifier + Filters Dakota St Pizza - SOOS Mtg. Jim,SL,KB,JB,RC Prints Charming - Safety Tshirts Jake	08/14/2024	226.11 261.30 142.87 139.95 840.00 30.15 26.99 350.00 12.81 262.55 465.60 148.00 36.45 59.44 113.73 24.82 75.97 59.98 31.98 159.48 105.87 68.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	JB071824	Home Depot - Materials for waterline Storage Bl		89.73
	JB071924	Henry's Bakery - Staff Development		49.75
	JB072424	Niblick & Green's - Dinner ACWA Conf		22.00
	JB072424a	Home Depot - Materials for waterline Storage Bl		28.83
	JB072424b	Home Depot - Materials for waterline Storage Bl		4.77
	JB072524	Eagle Crest - Lodging ACWA Conf		407.00
	KB071224	U-LINE-BALLARD SLEEVES		700.50
	KB071624	PARAMOUNT PRINTING-RUSA SHIRTS		289.32
	KB072524	PILOT-DEF FLUID FOR B6 FLUSHER		53.98
	NS070224a	Home Depot - Hard Hats		114.97
	NS070224b	Home Depot - Hard Hat Chin Straps		101.82
	NS070524a	Sure Supply - Waders		259.07
	NS070524b	Home Depot - Hard Hat Chin Strap Return		-101.82
	NS070824	Home Depot - Hard Hat		29.97
	NS070924	Grainger - Hard Hat Chin Straps		59.34
	NS071124	Home Depot - Tape Measure/Headlamp		102.54
	NS071224	Home Depot - Mortar		30.26
	NS072424	Sure Supply - Waders		135.68
	NS072524	Oregon Tool - Bucket and Gloves		7.95
	NW070524	Mountain Mikes Pizza for RUSA Staff		94.78
	NW071024	Safeway Snacks for board meeting		14.49
	RK071124	Amazon - Air Filter		36.99
	RK071224	Lowe's Sewer Plug and Steel Bar		33.20
	RK072524	Lowe's Floor Drying Fan		119.99
	SL070224	PNCWA Registration - Steve		529.13
	SL070324a	PNCWA Registration - Rick		688.81
	SL070324b	Office of Water Programs - Class Nick S.		162.00
	SL070324c	PNCWA Registration Refund - Rick		-688.81
	SL071124a	Bestmed - CDL Physical - Steve		110.00
	SL071124b	SDAO Tournament - Ang,Kyle,Rick,Nick S.		200.00
	SL071724	ABC - PO Certification Renewal - Steve		120.00
	SL071924	Wrangler - work pants - Steve		30.48
	SL072524	Claimjumper - Steve/Kyle		38.00
	SL072924	Safeway - Flagging Class Supplies		49.22
			Total for Check Number 52226:	7,566.74
52227	BHEC	Bassett-Hyland Energy Company	08/14/2024	
	CL27016-IN	Fuel usage 7/1 - 7/15		1,573.08
	CL27429-IN	Fuel usage 7/16 - 7/31		1,218.64
			Total for Check Number 52227:	2,791.72
52228	CDW	CDW Government LLC	08/14/2024	
	SM84384	Air conditioner for upstairs server room		819.68
			Total for Check Number 52228:	819.68
52229	ORMS	Chaves Consulting, Inc	08/14/2024	
	214056a	Monthly user fees for ORMS		370.20
	214056b	Data overage for transferring files to ORMS		49.00
			Total for Check Number 52229:	419.20
52230	Chytka	Chytka Pest Control LLC	08/14/2024	
	164789	Monthly pest control services		40.00
			Total for Check Number 52230:	40.00
52231	Cintas	Cintas Corporation No. 3	08/14/2024	
	5219146045	Water cooler and first aid kit service		14.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 52231:	14.32
52232	WATER INV22098	City of Roseburg Bulk water and permit	08/14/2024	89.83
	July 2024 Admin	Water service to Admin Bldg		270.08
	July 2024 High	Water service to Highland Pump Station		100.52
	July 2024 LV	Water service to Loma Vista Pump Station		35.72
	July 2024 StBld	Water service to WRF Vehicle & Equip Storage 1		33.15
	July 2024 Winch	Water service to Winchester Pump Station		597.88
	July 2024 WRF	Water service to WRF		807.48
			Total for Check Number 52232:	1,934.66
52233	DARKTR DTGBR01_1001234	Darktrace Holdings Limited Darktrace server & network services FYE25	08/14/2024	21,973.00
			Total for Check Number 52233:	21,973.00
52234	DiaPower 351979	Diamond Power Equipment, Inc Cutting head for weedeater	08/14/2024	62.00
			Total for Check Number 52234:	62.00
52235	DCCO-OP K99845	Douglas County Farmers' Co-op Copper sulfate	08/14/2024	431.98
			Total for Check Number 52235:	431.98
52236	DCPW 728428	Douglas County Public works Grit pit cleaning	08/14/2024	10.00
			Total for Check Number 52236:	10.00
52237	DFN	Douglas Fast Net	08/14/2024	
	Aug 2024 Admin	Internet Services-Admin	Service: 14806	223.99
	Aug 2024 Brbn	Internet Services-Bourbon St	Service: 205697	102.58
	Aug 2024 High	Internet Services-Highland PS	Service: 105797	78.59
	Aug 2024 Host	Admin Hosting		10.80
	Aug 2024 Keady	Internet Services-Keady Ct	Service: 106289	78.59
	Aug 2024 LV	Internet Services-Loma Vista P	Service: 205950	106.58
	Aug 2024 NBank	Internet Services-No. Bank PS	Service: 105793	75.59
	Aug 2024 NTS	Internet Services-NTS	Service: 237686	86.39
	Aug 2024 Ph/Cam	Phones/Security Cams	Service: 141784	101.19
	Aug 2024 Wilb1	Internet Services-Wilbur 1 PS	Service: 105796	75.59
	Aug 2024 Wilb2	Internet Services-Wilbur 2 PS	Service: 105794	75.59
	Aug 2024 Winch	Internet Services-Winchester P	Service: 105795	64.79
			Total for Check Number 52237:	1,080.27
52238	FLURY E 7920 E 8036 E 8208	Flury Supply Company Valve repair for B6 Fabric & staples for WRF Retaining Wall project Adapter for Camel recirc pump	08/14/2024	25.00 546.00 38.90
			Total for Check Number 52238:	609.90
52239	GENES 172699	Gene's Brake & Alignment, Inc Rear brake job for CCTV Van	08/14/2024	582.09
			Total for Check Number 52239:	582.09

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
52240	Graham 206072	Graham Corporation Liquid Ring Pump (gas mixing pump, digester)	08/14/2024	47,139.00
Total for Check Number 52240:				47,139.00
52241	EDURED2 R70766	Greater Douglas United Way EDU reduction for 702-714 SE Jackson St	08/14/2024	10.00
Total for Check Number 52241:				10.00
52242	H3 Pay Req#1 Pay Req#1 ret	H3 General Contractors LLC Storage Building Pymt #1 Storage Building Pymt#1 Retainage	08/14/2024	25,660.00 -1,283.00
Total for Check Number 52242:				24,377.00
52243	HANDY 17.99	Handyman Hardware Stainless washers	08/14/2024	17.99
Total for Check Number 52243:				17.99
52244	HRANSWER INV-104870	HR Answers, Inc. Professional services for employee handbook rev	08/14/2024	1,800.00
Total for Check Number 52244:				1,800.00
52245	IE-ENG 64529 64530	i.e. Engineering, Inc. Easement & Standard Details Change order Engineering Umpqua Street Improvements - Dir	08/14/2024	330.00 2.01
Total for Check Number 52245:				332.01
52246	ICONIX U2416031420 U2416031466	ICONIX WATERWORKS INC Couplings and reducers for Leland St repair Reducers for Leland St repair	08/14/2024	97.74 75.36
Total for Check Number 52246:				173.10
52247	Jacobs 35128937-02	Jacobs Engineering Group Inc Professional services per agreement	08/14/2024	147,683.00
Total for Check Number 52247:				147,683.00
52248	COASTAL I89473 I95124a I95124b	John Deere Financial f.s.b. Pants for RK Pants for NS Rubber tubs	08/14/2024	54.95 47.99 63.98
Total for Check Number 52248:				166.92
52249	LTT 547342	LTT Partners LLC Wireless panic button for alarm system	08/14/2024	92.15
Total for Check Number 52249:				92.15
52250	NBS IN134430	National Business Solutions Quarterly copier maintenance agreement	08/14/2024	315.45
Total for Check Number 52250:				315.45
52251	NEWS-REV 2018212 renewal	The News-Review Newspaper delivery subscription renewal	08/14/2024	213.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 52251:	213.25
52252	NEXNET 23626 23776	Nexcom, LLC Install fax line Monthly digital telephone and fax service	08/14/2024	75.00 312.00
			Total for Check Number 52252:	387.00
52253	Ninja INV88101102	NinjaOne, LLC NinjaOne Annual Renewal	08/14/2024	7,419.72
			Total for Check Number 52253:	7,419.72
52254	LGL 13797	Northwest Local Government Legal Adviso Legal services - bid result/contract questions	08/14/2024	1,026.00
			Total for Check Number 52254:	1,026.00
52255	OR-LIN 1109002 1114436	Oregon Linen, Inc. Laundry & mat services Laundry & mat services	08/14/2024	50.68 66.01
			Total for Check Number 52255:	116.69
52256	PAC AIR i18956	Pacific Air Comfort, Inc. Service call for fresh air intake for smoke	08/14/2024	170.00
			Total for Check Number 52256:	170.00
52257	PPL July 2024 411LM July 2024 425LM July 2024 Admin July 2024 Brbn July 2024 BrbnC July 2024 Gate July 2024 High July 2024 Keady July 2024 LV July 2024 NBank July 2024 NTS July 2024 SBank July 2024 Wilb1 July 2024 Wilb2 July 2024 WWTP July 2024 WWTP2	Pacific Power Usage-411 LM-Storage Bldg Power Usage-425 Long Meadow Power Usage-Admin Bldg Power Usage-310 Bourbon St PS Contract-310 Bourbon St PS Power Usage-140 LM-NTS Gate Power Usage-Highland PS Contract Min&Usage-Keady Ct PS Power Usage-Loma Vista PS Power Usage-North Bank PS Contract/Power Usage-NTS PS Power Usage-South Bank PS Power Usage-Wilbur 1 PS Power Usage-Wilbur 2 PS Power Usage-WWTP 1 Power Usage-WWTP 2	08/14/2024	21.61 14.50 833.96 69.64 67.06 19.69 902.80 73.71 109.87 107.09 13,417.70 1,608.61 123.08 124.74 25,656.79 27.71
			Total for Check Number 52257:	43,178.56
52258	RITZ 6745464 6752915	Ritz Safety Safety glasses Gloves	08/14/2024	79.09 159.58
			Total for Check Number 52258:	238.67
52259	RSBG-DIS 1374203	Roseburg Disposal Company Monthly garbage service	08/14/2024	70.00
			Total for Check Number 52259:	70.00
52260	RoseRoof	Roseburg Roofing & Supply Co., Inc.	08/14/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Pay Req #3	Roof at Admin Bldg-Pay Req #3		6,554.50
	Pay Req #3 ret	Roof at Admin Bldg-Pay Req #3 retainage		-327.73
Total for Check Number 52260:				6,226.77
52261	Sims 10504 10504 ret	Sims Electric, Inc Bisulfite Building SCADA Improvements Pay A Bisulfite Building SCADA Improvements Retair	08/14/2024	76,500.00 -3,825.00
Total for Check Number 52261:				72,675.00
52262	SPRBRK TM INV-008011	Springbrook Holding Company LLC Professional services for training-Fixed Asset &	08/14/2024	372.20
Total for Check Number 52262:				372.20
52263	SUNRISE INV0042724 INV0042743	Sunrise Enterprises, Inc Landscape services - July 2024 Janitorial services - July 2024	08/14/2024	230.00 595.00
Total for Check Number 52263:				825.00
52264	TEKMAN 93329 93329 93329 93329 93329 93329	TEKMANAGEMENT, INC. Penetration Testing Cloud storage-server backups Server Maint & monitoring DNS Filter (security) Encryption of laptops Backup & Recovery Services	08/14/2024	253.84 108.00 1,642.02 32.00 107.25 565.00
Total for Check Number 52264:				2,708.11
52265	DYER 31295	The Dyer Partnership Engineers & Planners 100 percent design for jail manhole	08/14/2024	3,506.50
Total for Check Number 52265:				3,506.50
52266	TRUE NOR A18310 A18404 E00244	True North Equipment, Inc. CCTV coax repair kit Tool for lateral launch reterm CCTV RX130 Crawler with integrated lift	08/14/2024	669.44 203.67 38,775.00
Total for Check Number 52266:				39,648.11
52267	TXSYS 35721PF	TX SYSTEMS INC Digital Persona	08/14/2024	1,920.00
Total for Check Number 52267:				1,920.00
52268	UBWA July 2024 411LM July 2024 606LM July 2024 Brbn	Umpqua Basin Water Association Water - 411 Long Meadows Ln Water - 606 Long Meadows Ln Water - 310 Bourbon St	08/14/2024	22.00 22.00 22.00
Total for Check Number 52268:				66.00
52269	UMPQUARF 74448 74481 74552 74591 74664	Umpqua Quarries, LLC Crushed rock for WRF retaining wall Crushed rock for WRF retaining wall Crushed rock for WRF retaining wall Crushed rock for WRF retaining wall Crushed rock for WRF retaining wall	08/14/2024	455.59 298.90 1,026.81 351.33 121.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	74839	Crushed rock for WRF retaining wall		59.90
	75034	Crushed rock for Leland St repair		30.99
Total for Check Number 52269:				2,344.92
52270	UNITED 235330411-002	UNITED RENTALS (NORTH AMERICA) Excavator fuel upon return	08/14/2024	64.80
Total for Check Number 52270:				64.80
52271	West. Sy 42943	Western Systems Repair debris body on Camel	08/14/2024	62.23
Total for Check Number 52271:				62.23
52272	WILLGRAY 29591361	Willamette Graystone, LLC Concrete for WRF retaining wall	08/14/2024	288.34
Total for Check Number 52272:				288.34
52273	WilsonA 23011-08	Wilson Architecture Design for new roof at RUSA Office Building an	08/14/2024	1,895.14
Total for Check Number 52273:				1,895.14
Total for 8/14/2024:				457,573.61
Report Total (53 checks):				457,573.61